

Shahad Abdullatif Alnaim

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Objective

To obtain a challenging accountant position in an innovative organization where I can utilize my soft, business skills to achieve organizational objectives.

Experience

- Operation management in the Almarai company by adopting advanced systems and focusing on new technologies for achieving excellence and sustainability in a competitive market.
- Discussing business ethics, corporate social responsibility, their initiatives toward the society, and recommendations for future development.
- A coordinator member in Al zakat and tax house of expertise.
- Issuing and developing Palm bags project, an enterpenur idea of environmental sustainability.
- Investigation report on the NOON platform, its position, and how it competes with other competitors in e-business.
- The impact of data analytics on human resources and its role in achieving organizational goals.
- Assessment of reporting the quality management in the hotel industry.
- 4 months of experience using QuickBooks Online, including tracking expenses, generating financial reports, managing transactions, and processing bill payments.
- Social media marketer at iGenuis online corporation

Education

Business Administration, *Imam Abdulrahman Bin Faisal university*
Student | Major: Accounting.

Skills & abilities

Time management

Problem solving

Excel skills

Cross- functional teamwork

System Analysis & Design: Canva

Adaptability & resilience

Digital toolkit

Managing accounts

<https://quickbooks.intuit.com/uk/> 

Collaboration tools: Microsoft Word, PowerPoint, Excel, Outlook, Zoom, Microsoft Teams

Certificates

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| • Forward Mckincey program for a multiple work skills.
Jul, 2025 | • Fundamentals of Data Analysis: Frameworks and Methodologies.
Apr, 2023 | • iGenuis certificate social media marketing
Jan, 2024 |
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